

**MOUNT LAUREL TOWNSHIP SCHOOLS
MOUNT LAUREL, NJ**

MISSION STATEMENT OF THE MOUNT LAUREL SCHOOL DISTRICT

As the beacon illuminating direction for the future, the Mount Laurel School District declares that its mission is to prepare its students to responsibly succeed in a global society by providing an exemplary educational foundation.

REGULAR BOARD OF EDUCATION MEETING

Tuesday, February 28, 2006

7:30 P.M.

HATTIE BRITT ADMINISTRATION BUILDING

ACTION MAY BE TAKEN

Dr. Antoinette Rath, Superintendent

Robert Wachter, Assistant Superintendent for Business/Board Secretary

Kenneth Ruhland, Assistant Superintendent for Curriculum, Instruction & Assessment

Karen Andronici, Supervisor of Professional Development & Human Resources

Marie Reynolds, Director of Communication Services

Russell Weiss, Jr., Solicitor

A. MEETING CALLED TO ORDER BY PRESIDENT

B. NOTICE OF MEETING

In compliance with the Open Public Meeting Law, the date, time and location of this meeting have been filed with the Municipal Clerk, posted at the Mount Laurel Municipal Center and sent to four newspapers on April 27, 2005, September 13, 2005 and October 24, 2005.

C. FLAG SALUTE

D. BOARD OF EDUCATION ROLL CALL

Helen Siegel, President
Diane Blair, Vice-President
William J. Crowe, Jr.
Ronald Frey
Michael Gallagher
George C. Greatrex
Margaret Haynes
Nancy Jones
Kathleen Wolfe

E. APPROVAL OF MINUTES

Exhibit #1

**Exhibit #2
(Board Only)**

Move that the minutes of the January 31, 2006 Regular Public Meeting the January 31, 2006 Executive Session and the **February 21, 2006** Work Session be approved, as per the attached exhibit.

Motion _____ Second _____

Action Taken _____

F. COMMUNICATIONS

Each month, a student from Harrington Middle School will be in attendance at the Board Meeting to provide a short presentation on Middle School activities. Tonight, Board of Education members would like to recognize the attendance of Harrington Middle School student Christopher Beardsley.

**G. SUPERINTENDENT'S REPORTS – REPORTS/INFORMATION
ITEMS/CORRESPONDENCE**

1. **Enrollment Report**

Exhibit #3

The Enrollment Report as of January 31, 2006 is included for the Board's review. Enrollment stands at 4,591 students, an increase of 32 students from the December 23, 2005 enrollment that was 4,559.

2. **Attendance Report**

Exhibit #4

The Attendance Report through January 2006 is included for the Board's review.

3. **Suspension Reports**

Exhibit #5

Suspension Reports for the month of January 2006 are included for the Board's review.

H. ASSISTANT SUPERINTENDENT FOR BUSINESS/BOARD SECRETARY'S REPORT – INFORMATION ITEMS/CORRESPONDENCE/REPORTS

1. Information Items

- a. Update on Capital Projects 2003 status of Punch List item
 - Status of Punch list items
- b. Update on 2005-2006 budget calendar
- c. Drawing for position on the April 18, 2006 Annual School Election Ballot will be held on Wednesday, March 8, 2006 at 4:00 p.m.
- d. School Ethics Disclosure Form

2. Correspondence

I. BOARD PRESIDENT'S REPORTS

1. Correspondence

2. Board Reports

- | | |
|-------------------|------------|
| a. Negotiations | Ms. Blair |
| b. BCSBA | Ms. Haynes |
| c. NJSBA | Mr. Frey |
| d. Lenape Council | |
| e. Library | Ms. Haynes |
| f. PTO Liaison | Ms. Siegel |

3. Ad Hoc Committee Reports

- | | |
|--------------------------------|--------------|
| a. Schools for Polling Places | Mr. Greatrex |
| b. Increased Enrollment Impact | Ms. Jones |

J. TOPIC PRESENTATIONS

1. New Class Proposal –
Ms. Nancy Knight

K. PUBLIC PARTICIPATION

The Board welcomes public comment on educational and school issues. Public participation in board meetings is governed by Board of Education Bylaw #9322.1, a copy of which is posted at the back table.

All comments should be directed to the Board president. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address, in addition to signing the sheet found in the front of the room.

Each speaker will be given five minutes, with a total of thirty minutes set aside for public participation in this portion of the meeting.

L. CURRICULUM AND INSTRUCTION

The Superintendent recommends the following:

1. Approval of Homebound Instruction Provider
2. Approval of Combined Kindergarten Classes
3. Approval of Out-of-District Placements
4. Approval of Removal from Out-of-District Placement
5. Approval to Professional Development Plan
6. Approval of Additional Staff Development Workshops
7. Approval of Volunteers
8. Approval of Observer
9. Approval of Program Changes at Harrington
10. Approval of Field Trip
11. Approval of Revised Summer Reading List
12. Approval of Adjustment of Parent Contribution to Eighth Grade Field Trips
13. Approval of Conference
- 14. Approval of Grant Application**
- 15. Approval of RAS Technology, Consultant**
- 16. Approval to Accept Out-of-District Student**

Item 1. Recommendation – Approval of Homebound Instruction Provider

Board approval is requested for the following to serve as a Homebound Instructor providers for the 2005-2006 school year at the MLEA contracted rate as of February 2, 2006:

Elizabeth Haws

Dina Spence

Susan Winkel

St. Christopher's Hospital for Children

Item 2. Recommendation – Approval of Combined Kindergarten Classes

Board approval is requested for Larchmont to bring in both a.m. and p.m. Kindergarten sessions for Field Day on May 26, 2006 from 9 a.m. to 12 p.m. with a rain date of June 2, 2006.

Item 3. Recommendation – Approval of Out-of-District Placements **Exhibit #6**

Board approval is requested for Out-of-District Placement of the following students as per the attached exhibit.

Student #00-35

Student #99-62

Student #05-46CL

**Item 4. Recommendation – Approval of Removal from
Out-of-District Placement**

Exhibit #7

Board approval is recommended to remove the following student from Out-of-District Placement as per the attached exhibit.

Student #00-35

**Item 5. Recommendation – Approval to Professional Development
Plan**

Exhibit #8

Board approval is requested for the Local District Professional Development Plan 2006-2007. This plan, according to State Department guidelines, was submitted to the County Professional Development Board. The Burlington County Professional Development Board accepted this plan February 2, 2006 as per the attached exhibit.

**Item 6. Recommendation – Approval of Additional Staff
Development Workshops**

Exhibit #9

Board approval is requested for additional Fall/Winter @ My School sessions as per the attached exhibit.

Item 7. Recommendation – Approval of Volunteers

Board approval is requested for the following volunteers:

Parkway (Playground)

Jill Anthony	Kelly Cariello	Gail Craley
Sharon Cray	Sally DiDomenico	Jane Elliott
Marianne Evans	Lori Gallagher	Terry Haber
Debbie Hill	Leanne Mitchell	Kari Mortlock
JoAnn Panus	Julie Robinson	Barrie Urbano

Project T.I.M.E. (To serve as mentors in all schools participating in the program)

Randall Reddig	Wilber Parker Jr.	Jessica Payne
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Item 8. Recommendation – Approval of Observer

Board approval is requested for Caroline Cuiule, a former Larchmont student with a goal to possibly earn a degree as a Speech Therapist, to observe lessons with Janice Fauser, Speech Therapist at Larchmont. She would like to visit on the morning of March 1, 2006 at 9:30 a.m. to obtain information about Speech Therapy.

Item 9. Recommendation – Approval of Program Changes at Harrington

Exhibit #10

Board approval is requested for program changes at Harrington for the 2006–2007 school year as per the attached exhibit.

Item 10. Recommendation – Approval Field Trip

Board approval is requested for Fleetwood’s fourth grade chorus to perform before the Camden Riversharks game on May 18, 2006. Students will return to Fleetwood before the end of the school day.

Item 11. Recommendation – Approval Revised Summer Reading List **Exhibit #11**

Board Approval is recommended to permit incoming fourth grade, current fifth, and sixth grade students at Hartford to select summer reading books from the following titles as per the attached exhibit:

Fourth and Fifth Grades

A Week in the Woods-Andrew Clements
The School Story-Andrew Clements
Windcatcher-Avi

Fifth and Sixth Grades

Everything on a Waffle-Polly Horvath
Surviving the Applewhites-Stephanie S. Tolan
The Report Card-Andrew Clements

Item 12. Recommendation – Approval of Adjustment of Parent Contribution to Eighth Grade Field Trips

Exhibit #12

Approval is recommended for an adjustment in the parent contribution limit for field trips from \$10.00 per student to \$35.00 per student for the annual eighth grade team field trips only as per the attached exhibit.

Item 13. Recommendation – Approval of Conference

Board approval is recommended for the following conference request, as per the negotiated agreement, for the following personnel:

Robert Smith – National Association of Elementary School Principals’ Convention and Exposition in San Antonio, TX from March 31 through April 4, 2006.

Item 14. Recommendation – Approval of Grant Application

Board approval is recommended for the New Jersey Department of Education Character Education Grant Application for funds in the amount of \$12,167. These funds will be used to support district-wide character education programs, assemblies, professional resources, professional development, character education supplies and resources for students, teachers and parents.

Item 15. Recommendation – Approval of RAS Technology, Consultant

Board approval is recommended to extend the contract with RAS Technology for the 2005-2006 school year to accommodate schedule changes at Hartford and Harrington and to incorporate third and fourth grade report cards into PowerSchool. Mr. Statts will be reimbursed at a rate of \$95 per hour from the 2005-2006 budget, not to exceed \$2,000 for these projects.

Item 16. Recommendation – Approval to Accept Out-of-District Student

Board approval is requested to accept G.D., an out-of-district student from Delran, to attend Hartford School in the Self-Contained Class for students with Autism. The Delran School District has agreed to pay tuition to Mount Laurel as well as to reimburse for the cost of a one-to-one aide. Transportation will be arranged by Delran Township Schools. Placement will be scheduled to commence on March 14, 2006.

RECOMMEND THAT ITEMS 1 - 16 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

M. BUSINESS AND FACILITIES

1. Board Reports
2. Budget Transfers
3. Bill Lists
4. Holiday Village Donation
5. Equipment Donation
6. Fun Run/Heath Fair
7. **Facility Usage Request**
8. Workshop Requests
9. Grant Approval

Item 1 - Recommendation : Approval of Secretary's Reports

It is recommended that the following financial reports be approved pursuant to N.J.A.C. 6A:23, 11(c)3 that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A23-2.11(a), as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-02.11(b):

- | | |
|---|--------------------|
| (a) Secretary's Report as of January 31, 2006 | Exhibit 13a |
| (b) Treasurer's Report as of January 31, 2006 | Exhibit 13b |
| (c) Budget Report as of January 31, 2006 | Exhibit 13c |
| (d) Cafeteria Report as of January 31, 2005. | Exhibit 13d |

Item 2 - Recommendation : Approval of Budget Transfers **Exhibit 14**

It is recommended that budget transfers for 2005-06 be approved, as per the attached exhibit.

Item 3 - Recommendation : Approval of Bill List **Exhibit 15**

- (a) It is recommended that the bill list for February 2006 be approved as per the attached exhibit.
- (b) It is recommended that the Capital Projects 2003 bill list for the month of February 2006 be approved as per the attached exhibit.

Item 4 - Recommendation : Approval of Holiday Village Donation **Exhibit 16**

It is recommended that the Board of Education accept the donation of \$50.00 from Holiday Village to the Hartford School, as per the attached exhibit.

Item 5 - Recommendation : Approval of Equipment Donation

It is recommended that the Board of Education accept the donation of a G-4 computer, monitor and printer from Mr. & Mrs. Goldman.

Item 6 - Recommendation : Approval of Fun/Run Health Fair

Exhibit 17

It is recommended that the Board of Education approve the third annual PTO sponsored Fleetwood Families for Fitness Fun Run and Health Fair, as per the attached exhibit.

Item 7 – Recommendation : Approval of Facility Use Request

It is recommended that the Board of Education approve the following facility use request in accordance with Board of Education Policy No. 1330 and Board of Education Regulations for use of the Auditorium.

- (a) The Mount Laurel Rotary would like to request the use of the Hartford School cafeteria on Sunday, May 7, 2006 for a pancake breakfast. There are no fees associated with this use.
- (b) **The Girl Scouts of South Jersey would like to request use of the Hartford School cafeteria and gym for a “Girl Scout Lock-in” on March 18 and 19, 2006. There are no fees associated with this use.**

Item 8- Recommendation : Approval of Workshop Request

It is recommended that the Board of Education approve the following workshop request.

- (a) Board approval for Glenn Smith to attend the New Jersey Supervisors of Building and Grounds Workshop on April 10, 11, and 12, 2006. The cost for this is: Registration \$100.00 and Room \$190.00.
- (b) Board approval for Kathy Lewis to attend the Regional Child Passenger Safety Conference on March 28, 29, and 30, 2006. The cost for this is, Registration \$100.00 and Room \$186.00.

Item 9 – Recommendation : Grant Approval

Exhibit 18

It is recommended that the Board of Education approve a Grant of \$5,000 for the Fleetwood School from Nickelodeon’s “Lets Just Play” giveaway program as per the attached exhibit

RECOMMEND THAT ITEMS 1- 9 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

N. PERSONNEL/NEGOTIATIONS

The Superintendent recommends the following:

1. Termination of Employment: Non-Certificated
2. Appointments: Non-Certificated
3. Leaves of Absence: Certificated and Non-Certificated
4. Status Change: Non-Certificated
5. Substitutes: Teachers and Support Staff

Item 1. TERMINATIONS (Retirements & Resignations)

(a) RETIREMENT: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Jose Morales	Countryside Custodian	7-31-06

Recommendation: It is recommended that the above retirement(s) be accepted as indicated.

(b) RESIGNATION: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Dorothy Holroyd	Springville Play Aide	2-24-06	Personal

Recommendation: It is recommended that the above resignation(s) be accepted as indicated.

Item 2. APPOINTMENTS (Employment)

(a) EMPLOYMENT: NON-CERTIFICATED-INTERIMS

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Salary or Hourly Rate</u>	<u>Replacement/ Reason</u>
Lori Hagan Interim	Countryside Aide to Class	3-01-06	Step 1 \$10,100	Catherine Farr Resigned

Juliet Lacey Interim	Hartford Aide to Class	3-01-06	Step 1 \$10,100	Saleha Lakdawala
Ashley Palko Interim	Hartford Aide to Class	3-01-06	Step 1 \$10,100	504 Driven for Linda Thomsen
Renee Bellino	Hartford .5 Aide to Class	3-01-06	Step 1 \$5,500	IEP Driven

Recommendation: It is recommended that the individual(s) listed above be appointed to the positions indicated for the 2005-06 school year.

Item 3. LEAVES OF ABSENCE (Medical)

(a) MEDICAL LEAVE(S) OF ABSENCE: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Dates</u>
Joseph Schiliro Medical	Transportation Bus Driver	With Pay	3-02-06 to 6-01-06

Recommendation: It is recommended that the above medical leave(s) of absence be approved as indicated.

(b) RETURN FROM LEAVE: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Dates</u>
Melissa Winkel	Hillside Grade 2	9-01-06
Laura Merrill	Larchmont Special Ed.	3-02-06 3-02-06
Christy Vincent	Larchmont Grade 2	9-01-06

Recommendation: It is recommended that the above return from leave(s) of absence be approved as indicated.

(e) RETURN FROM LEAVE: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Dates</u>
Michael Byrd	Transportation Bus Driver	2-27-06

Recommendation: It is recommended that the above return from leave(s) of absence be approved as indicated.

(f) EXTENSION OF LEAVE: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Effective Dates</u>
Kari Thalwitzer Child Rearing	Fleetwood Grade 4	Without pay	9-01-06 to 9-01-07

Recommendation: It is recommended that the above extension of leave of absence be approved as indicated:

(g) EXTENSION OF LEAVE: NON- CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Effective Dates</u>
Michael Byrd Medical	Transportation Bus Driver	Without pay	2-16-06 to 2-23-06

Recommendation: It is recommended that the above extension of leave of absence be approved as indicated.

Item 4. STATUS CHANGE: NON-CERTIFICATED

(a) NON-CERTIFICATED

<u>Name</u>	<u>From/Building</u>	<u>To</u>	<u>Effective Date</u>
John Turzanski	Interim Custodian Larchmont	Full Time	3-01-06
Dan Hatvaney	Custodian Fleetwood	Custodian Hillside	3-01-06

Recommendation: It is recommended that the above status change adjustments be approved as indicated.

Item 5. SUBSTITUTE STAFF (Teachers)

(a) SUBSTITUTE TEACHER(S)

Robert Finch
Natasha Huester
Linda Stepler
Barbara Straub
Kelly Knight

Recommendation: It is recommended that the above individuals be approved as substitute teachers for the 2005-06 school year.

(b) SUBSTITUE BUS DRIVER(S)

Joseph Luttrell

Recommendation: It is recommended that the above individuals be approved as substitute bus driver for the 2005-06 school year.

RECOMMEND THAT ITEMS 1-5 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

O. POLICY AND LEGISLATION

The Superintendent recommends approval of the following:

1. Board Policies/Bylaw – Second Reading and Final Adoption

**Item #1. Approval of Board Policies/Bylaw – Second Reading
and Final Adoption**

Exhibit #19

It is recommended that the following Board policies/bylaw be approved for a second reading and final adoption, as per the exhibit:

- Policy #3541.1 -- Transportation
- Policy #4151.1-2 -- Compensatory Leave
- Bylaw #9250b1 -- Expenses – Non-Abbotts

RECOMMEND THAT ITEM 1 BE APPROVED AS LISTED.

Motion _____ **Second** _____

Action Taken _____

P. ADDITIONAL REMARKS FROM THE PUBLIC

Q. OTHER BUSINESS

R. EXECUTIVE SESSION

S. RETURN TO PUBLIC SESSION

T. ADJOURNMENT