

**MOUNT LAUREL TOWNSHIP SCHOOLS  
MOUNT LAUREL, NJ**

**MISSION STATEMENT OF THE MOUNT LAUREL SCHOOL DISTRICT**

***As the beacon illuminating direction for the future, the Mount Laurel School District declares that its mission is to prepare its students to responsibly succeed in a global society by providing an exemplary educational foundation.***

**REGULAR BOARD OF EDUCATION MEETING**

**MOUNT LAUREL HARTFORD SCHOOL**

Tuesday, November 28, 2006

7:30 P.M.

***Dr. Antoinette Rath, Superintendent***

***Robert Wachter, Assistant Superintendent for Business/Board Secretary***

***Kenneth Ruhland, Assistant Superintendent for Curriculum, Instruction & Assessment***

***Karen Andronici, Supervisor of Professional Development & Human Resources***

***Marie Reynolds, Director of Communication Services***

***Russell Weiss, Jr., Solicitor***

**A. MEETING CALLED TO ORDER BY PRESIDENT**

**B. NOTICE OF MEETING**

In compliance with the Open Public Meeting Law, the date, time and location of this meeting have been filed with the Municipal Clerk, posted at the Mount Laurel Municipal Center and sent to four newspapers on May 24, 2006.

**C. FLAG SALUTE**

**D. BOARD OF EDUCATION ROLL CALL**

Margaret Haynes, President  
Nancy Jones, Vice-President  
Diane Blair  
William J. Crowe, Jr.  
Ronald Frey  
Michael Gallagher  
George C. Greatrex  
Helen Siegel  
Kathleen Wolfe

**E. APPROVAL OF MINUTES**

**Exhibit #1**

Move that the minutes of the October 23, 2006 Regular Meeting be approved, as per the attached exhibit.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action Taken \_\_\_\_\_

**F. COMMUNICATIONS**

**Board Of Education Proclamation:**

**Exhibit #1a**

**Declaring November 12 through November 18, 2006 as American Education Week in the Mount Laurel Township Schools.**

**Board Recognition Award:**

**The Board of Education is pleased to present a recognition award to the division-winning Harrington Girls Interscholastic Soccer Team. Representing the championship team are:**

**Sharon Rivers, Coach**

**Moira Anthony**

**Dana Bernetich**

**Kristyn Borrelli**

**Alexus Cooper**

**Chelsea Corbett**

**Nicole Curry**

**Deanna Cybulski**

**Elizabeth Duffey**

**Emily Duffey**

**McKenna Dunfee**

**Kelsey Evancho**

**Hannah Harris**

**Caroline Huelster**

**Jamie Kinkler**

**Caitlyn McGinley**

**Alexa McGrath**

**Montanna Maltese**

**Rebecca Meyers**

**Julie Nishi**

**Staci Robey**

**Paige Silva**

**Carly Walters**

**Samantha Wesoly**

**Morgan Wright**

**G. SUPERINTENDENT'S REPORTS – REPORTS/INFORMATION  
ITEMS/CORRESPONDENCE**

1. **Enrollment Report**

**Exhibit #2**

The Enrollment Report as of October 31, 2006 is included for the Board's review. Enrollment stands at 4,542 students, a decrease of 6 students from the October 13, 2006 enrollment that was 4,548, and an increase of 9 students from the September 29, 2006 enrollment that was 4,533.

2. **Attendance Report**

**Exhibit #3**

The Attendance Report for October 2006 is included for the Board's review.

3. **Suspension Reports**

**Exhibit #4**

Suspension Reports for the month of October 2006 are included for the Board's review.

**H. ASSISTANT SUPERINTENDENT FOR BUSINESS/BOARD SECRETARY'S REPORT – INFORMATION ITEMS/CORRESPONDENCE/REPORTS**

1. **Information Items**

- a. Update on Capital Projects 2003/Summer Projects
- b. Update on district financial audit
- c. Update on fall data collection
- d. BCIP-JIF Safety Incentive Award
- e. Update on E-Rate Funding

**Exhibit #5**

2. **Correspondence**

**I. BOARD PRESIDENT'S REPORTS**

1. **Correspondence**

2. **Board Reports**

- |                   |               |
|-------------------|---------------|
| a. Negotiations   | Ms. Siegel    |
| b. BCSBA          | Mr. Gallagher |
| c. NJSBA          | Mr. Frey      |
| d. Lenape Council | Ms. Haynes    |
| e. Library        | Ms. Haynes    |
| f. PTO Liaison    | Ms. Wolfe     |

3. **Focus Groups**

- a. Policy
- b. Leadership
- c. Human Resources
- d. Curriculum/Instruction
- e. Information/Analysis
- f. Communications
- g. Facilities & Finance
- h. Special Education

**J. TOPIC PRESENTATIONS**

1. Presentation of the 2006 Annual Comprehensive Financial Report for the fiscal year ending June 30, 2006 by Henry Ludwigsen and Fred Caltabiano, District Auditors from Bowman & Company.
2. Testing Report --  
Mr. Kenneth Ruhland

**K. PUBLIC PARTICIPATION**

The Board welcomes public comment on educational and school issues. Public participation in board meetings is governed by Board of Education Bylaw #9322.1, a copy of which is posted at the back table.

All comments should be directed to the Board president. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address, in addition to signing the sheet found in the front of the room.

Each speaker will be given five minutes, with a total of thirty minutes set aside for public participation in this portion of the meeting.

## **L. CURRICULUM AND INSTRUCTION**

The Superintendent recommends the following:

1. Approval of Volunteers
2. Approval of Conference
3. Approval of Pool Party Dates
4. Approval of Homebound Instructor
5. Approval of Observer at Larchmont
6. Approval of Additional In-service Presenter
7. Approval of Out-of-District Placement
8. Approval of Interscholastic Sports Schedule
9. Approval of Field Trip

### **Item 1. Recommendation – Approval of Volunteers**

**Exhibit #6**

Board approval is requested for volunteers for the 2006-2007 school year as per the attached exhibit.

### **Item 2. Recommendation – Approval of Conference**

Board approval is recommended for the following conference request, as per the negotiated agreement, for the following personnel:

Diane Willard – Association for Supervision and Curriculum Development (ASCD) Conference, Phoenix, AZ, January 10 through January 12, 2007

### **Item 3. Recommendation – Approval of Pool Party Dates**

Board approval is recommended for:

The Sixth Grade Pool Party to be held at the Ramblewood Country Club on June 7, 2007 with a rain date of June 14, 2007. This event will be sponsored by the Hartford/Harrington Parent-Teacher Organization.

Springville's rain date will be June 12, 2007.

### **Item 4. Recommendation – Approval of Homebound Instructor**

Board approval is recommended for the following to serve as a Homebound Instructor for the 2006-2007 school year not to exceed the MLEA contracted rate:

Millstone Township School District

**Item 5. Recommendation – Approval of Observer at Larchmont**

Board approval is requested for Caroline Cuiule to observe sessions with Bernice Hall, Occupational Therapist at Larchmont School. She would like to visit the morning of Tuesday, November 28, 2006 at 9:30 am to obtain information about Occupational Therapy. Caroline Cuiule is a former Larchmont student with a goal of earning a degree as an Occupational Therapist.

**Item 6. Recommendation – Approval of Additional In-service Presenter**

Board approval is requested for Angela Stoner to present Restraint Training to CST members, preschool teachers and aides, and autistic teachers and aides retroactive to November 6 and 7, 2006. Compensation will be in accordance with the MLEA Contract.

**Item 7. Recommendation – Approval of Out-of-District Placement** **Exhibit #7**

Board approval is requested for Out-of-District Placement of the following student as per the attached exhibit.

Student #06-43CL

**Item 8. Recommendation – Approval of Interscholastic Sports Schedule** **Exhibit #8**

Board approval is requested for Harrington’s Winter Interscholastic Sports Schedule as per the attached exhibit.

**Item 9. Recommendation – Approval of Field Trip**

Board approval is requested for Larchmont’s second grade to attend a Camden River Shark Baseball Game as a culminating unit activity on May 23, 2007. This field trip will help reinforce the math and literature thematic units being completed by students over the course of the year. Activities will include graphing baseball teams records; story problems; measuring the field -- base to base, home plate to pitcher's mound; mapping the major league baseball teams; researching famous players and writing a report.

**RECOMMEND THAT ITEMS 1-9 BE APPROVED AS LISTED.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action Taken \_\_\_\_\_

## **M. BUSINESS AND FACILITIES**

The Superintendent recommends the following:

1. Board Reports
2. Budget Transfers
3. Bill List
4. Donation to Hartford School Gap Program
5. Comprehensive Annual Financial Report
6. Facility Usage
7. BCIP-JIF Renewal Resolution and Indemnity & Trust Agreement
8. Emergency Resolution
9. Donation to all Third Graders
10. American Red Cross Emergency Shelters
11. Springville PTO Gift

### **Item 1 – Recommendation: Approval of Secretary’s Report**

It is recommended that the following financial reports be approved pursuant to N.J.A.C. 6A:23, 11(c)3 that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A23-2.11(a), as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-02,11(b):

- |  |                    |
|--|--------------------|
| a. Secretary’s Report as of September 2006 | <b>Exhibit #9a</b> |
| b. Treasurer’s Report as of September 2006 | <b>Exhibit #9b</b> |
| c. Budget Report as of September 2006      | <b>Exhibit #9c</b> |
| d. Cafeteria Report as of October 31, 2006 | <b>Exhibit #9d</b> |

### **Item 2 - Recommendation: Approval of Budget Transfers**

**Exhibit #10**

It is recommended that budget transfers for November 2006 be approved, as per the attached exhibit.

### **Item 3 – Recommendation: Approval of Bill List**

**Exhibit #11**

It is recommended that the bill lists for November 2006 be approved, as per the attached exhibits.

It is recommended that the Capital Projects 2003 bill list for the month of November 2006 be approved as per the attached exhibit. **Exhibit #11a**

### **Item 4 – Recommendation: Acceptance of Donation**

It is recommended that the Board of Education accept a \$500 donation from Jones of New York for the GAP Program at the Hartford School.

**Item 5 – Recommendation: Approval of Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2006**      **Exhibit #12**

Copies of the Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2006 and the Auditor’s Management Report for the same period were distributed to all Board members prior to the Board Meeting.

Board approval is requested for the Annual Comprehensive Financial report for the Fiscal Year ended June 30, 2006.

**Item 6 – Recommendation: Approval of Facility Usage**

It is recommended that the Board of Education approve the following facility use requests in accordance with Board of Education Policy No. 1330 and the Board of Education Regulations for use of the Auditorium.

The Little Creek Ballet would like to request use of the Harrington Middle School Auditorium and related areas for a ballet recital on June 1, 2007 (4:00 p.m. – 8:00 p.m.) for rehearsal and June 2, 2006 (12:30 p.m. – 4:30 p.m.) for the recital. The estimated charges are \$2,480.00.

**Item 7 – Recommendation: Approval of Renewal in the BCIP-JIF**      **Exhibit #13**

It is recommended that the Board of Education approve Resolution #2007-02 to Renew Membership in the Burlington County Insurance Pool-Joint Insurance Fund (BCIP-JIF) for a three-year membership term from July 1, 2007 to June 30, 2010, as per the attached exhibit.

It is further recommended that the Board of Education approve an Indemnity and Trust Agreement between the Board and the Burlington County Insurance Pool-Joint Insurance Fund (BCIP-JIF), as per the attached exhibit.

**Item 8 – Recommendation: Approval of Emergency Resolution**      **Exhibit #14**

It is recommended that the Board of Education approve the emergency resolution for the replacement of school bus engine for bus #13 at a cost of \$10,305.52 as per the attached exhibit.

**Item 9 – Recommendation: Acceptance of Donation to all Third Grade Children**

It is recommended that the Board of Education accept the donation of dictionaries to all third grade students by The Rotary Club of Mount Laurel.

**Item 10 – Recommendation: Approval of Fleetwood, Countryside, Hillside, Parkway, and Harrington Schools as Emergency Shelters**

It is recommended that the Board of Education approve the establishment of Emergency Shelters through the American Red Cross for the Fleetwood, Countryside, Hillside,

Parkway and Harrington Schools.

**Item 11 – Recommendation: Acceptance of PTO Gift**

It is recommended that the Board of Education accept a marquee sign, valued at \$4,500, as a gift from the Springville PTO.

**RECOMMEND THAT ITEMS 1 - 11 BE APPROVED AS LISTED.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action Taken \_\_\_\_\_

**N. PERSONNEL/NEGOTIATIONS**

The Superintendent recommends the following:

1. Termination of Employment: Certificated and Non-Certificated
2. Appointments: Certificated and Non-Certificated
3. Leaves of Absence: Certificated and Non-Certificated
4. Substitutes: Teachers and Support Staff
5. Community Education Program
6. Practicum Experience
7. Child Study Team

**Item 1. TERMINATIONS (Resignations)**

**(a) RESIGNATION: CERTIFICATED**

| <u>Name</u>      | <u>Building &amp; Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|------------------|----------------------------------|-----------------------|---------------|
| Lisa Faricelli   | Hartford Special Ed.             | 12-31-06              | Personal      |
| Cathleen Savidge | Harrington Social Studies        | 12-31-06              | Personal      |

*Recommendation:* It is recommended that the above resignation(s) be approved as indicated.

**(b) RESIGNATION: NON-CERTIFICATED**

| <u>Name</u>   | <u>Building &amp; Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|---------------|----------------------------------|-----------------------|---------------|
| Tasha Simmons | Larchmont Play Aide              | 10-20-06              | Personal      |

*Recommendation:* It is recommended that the above resignation(s) be accepted as indicated.

**Item 2. APPOINTMENTS (Employment)**

**(a) EMPLOYMENT: CERTIFICATED**

| <u>Name</u>   | <u>Building &amp; Assignment</u> | <u>Effective Date</u> | <u>Salary or Hourly Rate</u>  | <u>Replacement/ Reason</u> |
|---------------|----------------------------------|-----------------------|---|----------------------------|
| Melissa Still | Countryside Grade 1 Interim      | 11-20-06 to 4-05-07   | \$85 for the 1 <sup>st</sup> 20 days then 1/200 <sup>th</sup> of 1 <sup>st</sup> step (\$215) | Marci Abate Maternity      |

|                 |                         |          |                         |                               |
|-----------------|-------------------------|----------|-------------------------|-------------------------------|
| Jennifer Haring | Hartford<br>Special Ed. | 11-29-06 | Step 1/MA15<br>\$47,850 | Anna Mae<br>Terry<br>Resigned |
| Lauren Phillips | Hartford<br>Special Ed. | 1-02-07  | Step 1/BA<br>\$43,000   | Lisa<br>Faricelli<br>Resigned |

*Recommendation:* It is recommended the individual(s) listed above be appointed to the positions indicated for the 2006-07 school year.

(a) EMPLOYMENT: NON-CERTIFICATED

| <u>Name</u>      | <u>Building &amp; Assignment</u> | <u>Effective Date</u> | <u>Salary or Hourly Rate</u> | <u>Replacement/ Reason</u>     |
|------------------|----------------------------------|-----------------------|------------------------------|--------------------------------|
| Marilyn Albanese | Transportation<br>Bus Driver     | 12-01-06              | Step 1<br>\$10,836           | Joseph<br>Luttrell<br>Resigned |
| Denise Marshall  | Springville<br>Play Aide         | 12-01-06              | Step 1<br>\$3,797            | Vacancy                        |
| Karen Alexander  | Hillside<br>Play Aide            | 11-01-06              | Step 1<br>\$3,797            | Vacancy                        |
| John Klingler    | Hartford<br>Tech. Asst.          | 12-01-06              | \$15,942                     | Joseph<br>Merlino<br>Resigned  |
| Patricia DeSanto | Parkway<br>Play Aide             | 12-01-06              | Step 1<br>\$3,797            | Vacancy                        |

*Recommendation:* It is recommended that the individual(s) listed above be appointed to the positions indicated for the 2006-07 school year.

**Item 3. LEAVES OF ABSENCE (Medical, Personal, Child Rearing)**

(a) MEDICAL LEAVE(S) OF ABSENCE: CERTIFICATED

| <u>Name</u>                      | <u>Building &amp; Assignment</u> | <u>Pay Status</u> | <u>Dates</u>          |
|----------------------------------|----------------------------------|-------------------|-----------------------|
| Dana Rupert<br>Medical<br>Family | Hartford<br>Grade 6              | With pay          | 1-02-07 to<br>1-30-07 |
|                                  |                                  | Without pay       | 1-31-07 to<br>4-22-07 |

*Recommendation:* It is recommended that the above medical leave(s) of absence be approved as indicated.

(b) LEAVE(S) OF ABSENCE: NON-CERTIFICATED

| <u>Name</u>                 | <u>Building &amp; Assignment</u> | <u>Pay Status</u> | <u>Dates</u>            |
|-----------------------------|----------------------------------|-------------------|-------------------------|
| Linda Ritter<br>Medical     | Hartford<br>Secretary            | With pay          | 11-03-06 to<br>11-12-06 |
| Joseph Del Rossi<br>Medical | Transportation<br>Bus Driver     | With Pay          | 10-20-06 to<br>11-30-06 |
| Deborah Dera<br>Medical     | Springville<br>Aide to Class     | With pay          | 11-03-06 to<br>12-01-06 |
| John Swartwood<br>Medical   | Hattie Britt<br>Mechanic         | With pay          | 11-17-06 to<br>12-01-06 |

*Recommendation:* It is recommended that the above medical leave(s) of absence be approved as indicated.

(c) REVISED MEDICAL LEAVE(S)

| <u>Name</u>                          | <u>Building &amp; Assignment</u> | <u>Pay Status</u> | <u>Dates</u>            |
|--------------------------------------|----------------------------------|-------------------|-------------------------|
| Linda Mitchell<br>Medical            | Countryside<br>Grade K           | With pay          | 10-19-06 to<br>11-06-06 |
|                                      |                                  | Without pay       | 11-07-06 to<br>1-01-07  |
| Kathleen Haines<br>Medical<br>Family | Hillside<br>Grade 1              | With pay          | 10-27-06 to<br>12-05-06 |
|                                      |                                  | Without pay       | 12-06-06 to<br>3-06-07  |
| Child Rearing                        |                                  | Without pay       | 3-07-07 to<br>6-30-07   |
| Marci Abate<br>Medical<br>Family     | Countryside<br>Grade 1           | With pay          | 11-07-06 to<br>12-19-06 |
|                                      |                                  | Without pay       | 12-20-06 to<br>3-20-07  |

|                                    |                      |          |                         |
|------------------------------------|----------------------|----------|-------------------------|
| Margaret<br>Fitzpatrick<br>Medical | Hartford<br>EDC Aide | With pay | 12-01-06 to<br>12-04-06 |
|------------------------------------|----------------------|----------|-------------------------|

*Recommendation:* It is recommended that the above medical leave(s) of absence be approved as indicated.

(d) RETURN FROM LEAVE

| <u>Name</u>    | <u>Building&amp; Assignment</u> | <u>Date</u> |
|----------------|---------------------------------|-------------|
| Jack<br>Novick | Hartford<br>P & E               | 11-06-06    |

*Recommendation:* It is recommended that the above return from leave of absence be approved as indicated.

**Item 4. SUBSTITUTE STAFF (Teachers, Aides, Secretaries, Custodians)**

(a) SUBSTITUTE TEACHER(S)

Jan Kolchinsky  
Constance Tortu  
Sandra Freedman  
Robert Lafferty  
Aimee Lesser  
William Lewis  
Jennifer Zelenka

*Recommendation:* It is recommended that the above individuals be approved as substitute teachers for the 2006-07 school year.

**Item 5. COMMUNITY EDUCATION PROGRAM**

(a) TUTOR(S)

| <u>Name</u>        | <u>Assignment</u> | <u>Salary</u> |
|--------------------|-------------------|---------------|
| Janet<br>Rosenberg | Tutor             | \$30 hr.      |

*Recommendation:* It is recommended that the above individuals be approved for the Community Education Program as indicated.

**Item 6. PRACTICUM ASSIGNMENTS**

(a) PRACTICUM

| <u>College</u>           | <u>Student &amp; Area</u>       | <u>Semester/Dates</u> | <u>Assignment Info</u>                                  |
|--------------------------|---------------------------------|-----------------------|---|
| University<br>Of Phoenix | Kelly Adams<br>Grade 1, 4 & Art | 8 hrs.                | Ann Marie Conroy<br>Sue Winkel<br>Beth Donia<br>Parkway |

|  |                              |         |                              |
|--|------------------------------|---------|------------------------------|
| West<br>Chester                              | Cheri Sabatine<br>Grade 6    | 8 hrs.  | Gayle Lampf<br>Hartford      |
| West<br>Chester                              | Kristina Sabatine<br>Grade 6 | 8 hrs.  | Diane Kondrla<br>Hartford    |
| Temple                                       | Lauren Zeuner<br>Elementary  | 10 hrs. | Mary Carr<br>Hillside        |
| Burlington<br>County<br>Community<br>College | Erin Hart<br>Art             | 15 hrs. | Vickie Mathas<br>Springville |
| Holy Family                                  | Snezana Vujovic<br>Counselor | 720 hrs | Diane Raymond<br>Parkway     |

*Recommendation:* It is recommended that the above individual(s) be approved to complete his/her Practicum Experience in the Mount Laurel district as indicated.

**Item 7. CHILD STUDY TEAM**

| <u>Name</u>    | <u>Building &amp; Assignment</u>                                      | <u>Effective Date</u> | <u>Salary or Hourly Rate</u> | <u>Replacement/ Reason</u> |
|----------------|---|-----------------------|------------------------------|----------------------------|
| Debra<br>Mount | Fleetwood<br>PM Extended Day<br>Care for Special<br>Education Student | 11-15-06              | \$10.00<br>per hr.           | Alyse Habina<br>Resigned   |

**RECOMMEND THAT ITEMS 1-7 BE APPROVED AS LISTED.**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action Taken \_\_\_\_\_

**O. POLICY AND LEGISLATION**

No items for this meeting.

**P. ADDITIONAL REMARKS FROM THE PUBLIC**

**Q. OTHER BUSINESS**

**R. EXECUTIVE SESSION**

**S. RETURN TO PUBLIC SESSION**

**T. ADJOURNMENT**

**Board of Education Charter:**

We share a commitment to our goal of maximizing our students' potential and achievement. We value and demonstrate honesty, trust, confidentiality and a commitment to our roles. We set a positive climate that builds and sustains our relationships. We use and share with our stakeholders, appropriate data in our decision-making.

