

**MOUNT LAUREL TOWNSHIP SCHOOLS
MOUNT LAUREL, NJ**

MISSION STATEMENT OF THE MOUNT LAUREL SCHOOL DISTRICT

The mission of the Mount Laurel Township School District is to prepare all children to be successful citizens and workers in the 21st century. As aligned with the New Jersey Core Curriculum Content Standards, this includes educating students to read with comprehension, write clearly, compute accurately, think critically, reason, discover, innovate, collaborate, and use information to solve problems.

WORK SESSION BOARD OF EDUCATION MEETING

Tuesday, February 16, 2010

7:30 P.M.

Hattie Britt Administration Building

Dr. Antoinette Rath, Superintendent

Robert Wachter, Jr., Assistant Superintendent for Business/Board Secretary

Dr. Sharon Vitella, Assistant Superintendent for Curriculum, Instruction & Assessment

Karen Andronici, Supervisor of Professional Development & Human Resources

Marie Reynolds, Director of Communication Services

Russell Weiss, Jr., Solicitor

A. MEETING CALLED TO ORDER BY PRESIDENT

B. NOTICE OF MEETING

In compliance with the Open Public Meeting Law, the date, time and location of this meeting have been filed with the Municipal Clerk, posted at the Mount Laurel Municipal Center and sent to four newspapers on May 1, 2009.

C. FLAG SALUTE

D. BOARD OF EDUCATION ROLL CALL

Diane Blair, President
Ronald Frey, Vice President
William J. Crowe, Jr.
Jane Elliott
Michael Gallagher
Margaret Haynes
Nancy Jones
Maureen Sojka
Kathleen Wolfe

APPROVAL OF MINUTES

[Exhibit #1](#)

Exhibit #1a (Board Only)

Move that the minutes of the January 12, 2010 Work Session and the January 26, 2010 Regular Public Meeting be approved, as per the attached exhibits.

Motion _____ Second _____

Action Taken _____

E. COMMUNICATIONS

No items for this agenda.

**F. SUPERINTENDENT'S REPORTS – REPORTS/INFORMATION
ITEMS/CORRESPONDENCE**

1. **Enrollment Report**

[Exhibit #2](#)

The Enrollment Report as of January 29, 2010 is included for the Board's review. Enrollment stands at 4,378 students, an increase of 12 students from the December 23, 2009 enrollment that was 4,366.

2. **Attendance Report**

Exhibit #3

The Attendance Report for January 2010 is included for the Board's review.

Suspension Reports

[Exhibit #4](#)

Suspension Reports for the month of January 2010 are included for the Board's review.

G. ASSISTANT SUPERINTENDENT FOR BUSINESS/BOARD SECRETARY'S REPORT – INFORMATION ITEMS/CORRESPONDENCE/REPORTS

1. **Information Items**

- Update on Solar Project
- Update on Transportation Bus Bid
- School Ethics/Financial Disclosure Form
- Update on 2010-2011 Budget Calendar
- Drawing for position on the April 20, 2010 Annual Election
Ballot will be held on Wednesday, March 10, 2010 at 3:00 p.m.

2. **Correspondence**

H. BOARD PRESIDENT'S REPORTS

1. **Correspondence**

2. **Board Reports**

- | | |
|----------------|---------------|
| a. BCSBA | Mr. Gallagher |
| b. NJSBA | Mr. Frey |
| c. Library | Ms. Jones |
| d. PTO Liaison | Ms. Jones |

3. **Board Committee Reports**

- | | |
|---------------------------------------|---------------|
| a. Negotiations | Mr. Gallagher |
| b. Budget/Finance | Mr. Crowe |
| c. Policy | Ms. Haynes |
| d. Curriculum/Instruction | Ms. Wolfe |
| e. Communications/Community Relations | Mr. Gallagher |

I. TOPIC PRESENTATIONS

- Annual Report on State of the District –
Dr. Antoinette Rath, Superintendent of Schools

J. PUBLIC PARTICIPATION

The Board welcomes public comment on educational and school issues. Public participation in board meetings is governed by Board of Education Bylaw #9322.1, a copy of which is posted at the back table.

All comments should be directed to the Board president. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address, in addition to signing the sheet found in the front of the room.

Each speaker will be given five minutes, with a total of thirty minutes set aside for public participation in this portion of the meeting.

K. CURRICULUM AND INSTRUCTION

The Superintendent recommends the following:

1. Approval of Conferences/Workshops
2. Approval of At My School Session
3. Approval of External Consultant
4. Approval of Internal Consultant
5. Approval of Volunteers-Larchmont
6. Approval of Volunteer-Hartford
7. Approval of Volunteer Technology Intern
8. Approval of Technology Hardware Donation
9. Approval of Out-of-District Placement
10. Approval of Out-of-District Tuition Contract-BCSS Jr.
11. Approval of Out-of-District Tuition Contract-BCSS Elementary
12. Approval of Revised Tuition Contract-Moorestown
13. Approval of Field Trip-Fleetwood School
14. Approval of Combined Kindergarten/Preschool Classes – Fleetwood School
15. Approval of Spring Interscholastic Sport Schedule-Harrington Middle School

Item 1. Recommendation – Approval of Conferences and Workshops

Certificated Staff

<u>Name & Building</u>	<u>Date</u>	<u>Conferences/ Destination</u>	<u>Cost</u>
Harrington Loretta Del Collo	4-21-10	When Readers Struggle Philadelphia, PA	\$219
	4-22-10	Using the Continuum of Literacy Secaucus, NJ	\$219
Fleetwood Kathleen Kolesk	3-05-10	Stimulating Change for Gifted Learners West Windsor, NJ	\$182
Child Study Mary Hargadon	3-22-10	Practical Strategies to Help Physical & Occupational Therapists Cherry Hill, NJ	\$199
Larchmont Rosemarie Bauer	3-09-10	NJ ASK Score Workshop Cherry Hill, NJ	\$179

Item 2. Recommendation – Approval of At My School Session

Board approval is requested for Susan Eley, Hillside media specialist, to provide a five-hour “At My School” session on the Activboard for teachers at Hillside. Payment will be at the MLEA contracted rate of \$94.00 per hour. Funds for this training will be funded through NCLB grant monies.

Item 3. Recommendation – Approval of External Consultant

Board approval is requested for Hope Jenkins, an external literacy learning consultant, to teach the Calkins’ Units of Study methodology on the topic of essay writing to one section of elementary practitioners (one half day). Payment will be at the rate of \$100.00 per hour for three 3-hour sessions, totaling \$900.00. Funds for this professional development training will be budgeted from a Title II account.

Item 4. Recommendation – Approval of Internal Consultant

Board approval is requested Sandi Szczepanski, to co-teach with Loretta Del Collo, Nancie Atwell’s Lessons That Change Writers; methodology with a focus on the instruction of the conventions of writing to two sections of Hartford’s language arts’ practitioners (one-half day for each section, total of 5 hours). Payment will be at the MLEA contracted rate of \$65.00 per hour not to exceed \$325.00. Funds for this professional development training will be budgeted from a Title II account.

Item 5. Recommendation – Approval of Volunteers for Larchmont School

Board approval is requested for the following volunteers to aid and assist Larchmont school staff in various outdoor activities for the 2009-2010 school year.

Classroom

Barbara Angelucci	Corey Camerato	Tammy King
Olivia Belardo	Pat Day	Deborah Olson
Delphine Bennejean	Joseph Grille	Debbie Rider

Item 6. Recommendation – Approval of Volunteer for Hartford School

Board approval is requested for Danica Ghegan, certified counselor, to volunteer/mentor at Harford School in the Counseling Office for 4 hours per week. Danica is currently working in the Pemberton School District as a Drenk Mental Health Counselor at the high school level. She would like some experience with younger children to continue enhancing those skills. Danica will work with Marsha Danser and Linda Keegan, subject to Board approval.

Item 7. Recommendation – Approval of Volunteer Technology Intern from Network Learning Institute

Board approval is requested to utilize Haines Rainier from Network Learning Institute, as a volunteer technology intern for the purpose of informational technology assistance.

Item 8. Recommendation - Approval of Technology Hardware Donation

Board approval is requested to donate technology hardware that is no longer in use in the district to the Macs for Students Program sponsored by the South Jersey Apple Users' Group. Volunteers refurbish donated computers and transform them into working systems. The refurbished units are provided to individuals who would not otherwise be able to obtain a computer. Mount Laurel students who qualify will be given first priority in receiving these refurbished computers.

Item 9. Recommendation – Approval of Out-of-District Placement **Exhibit #5**

Board approval is requested for Out-of-District Placement for the following students requiring additional services beyond those available in the district's special education classes, as per the attached exhibit.

Student #03-171
Student #07-27CL

Item 10. Recommendation - Approval of Out-of-District Tuition **Exhibit #6**
Contract-BCSS Jr.

Board approval is requested for a tuition contract with Burlington County Special Services Jr./Sr. High School. Pro-rated tuition is based on an annual fee of \$30,000.00, effective as of 1/6/2010 for the following out-of-district student, as per the attached exhibit.

Student #MF 03-171

Item 11. Recommendation - Approval of Out-of-District Tuition **Exhibit #7**
Contract-BCSS Elementary

Board approval is requested for a tuition contract with Burlington County Special Services Elementary Campus. Pro-rated tuition is based on an annual fee of \$30,000.00, effective as of 1/4/2010 for the following out-of-district student, as per the attached exhibit.

Student #TC 07-27CL

**Item 12. Recommendation - Approval of Revised Tuition Contract- Exhibit #8
Moorestown**

Board approval is requested for revision of contract with Moorestown School District Board of Education covering the 2009-2010 school year in the amount of \$58,422.00 for the following out-of-district student, as per the attached exhibit.

Student #CC 98-187

Item 13. Recommendation – Approval of Field Trip – Fleetwood School

Board approval is requested for 45 students and chaperones from Fleetwood Extended Day Care to travel to Laurel Lanes in Maple Shade, New Jersey on March 29, 2010. Approximate cost is \$7.00 per student.

**Item 14. Recommendation – Approval of Combined Kindergarten/Preschool
Classes – Fleetwood School**

Board approval is requested for the Fleetwood School PM Kindergarten and Preschool classes be combined with the AM Kindergarten classes on May 20, 2010 to travel to Paws Farm in order to reinforce curricular themes and allow our students to have a hands-on varied experience.

**Item 15. Recommendation – Approval of Harr. Middle School Exhibit #9
Spring Interscholastic Sports Schedule**

Board approval is requested for approval of Harrington Middle School’s Spring Interscholastic Sports Schedule, as per attached exhibit.

RECOMMEND THAT ITEMS 1-15 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

L. BUSINESS AND FACILITIES

1. Board Reports
2. Budget Transfers
3. Bill List
4. Facility Usage
5. Donation to Springville School
6. Plumber of Record
7. Boiler Mechanic of Record
8. Amendment to Long Range Facility Plan
9. Resolution #2010-11 Bond Ordinance
10. Public Hearing Meeting for 2010-2011 Budget
11. Resolution #2010-12 Private Schools Lunch Charge

Item 1 – Recommendation: Approval of Secretary’s Report

It is recommended that the following financial reports be approved pursuant to N.J.A.C. 6A:23, 11(c)3 that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A23-2.11(a), as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-02,11(b):

- | | |
|--|---------------------|
| a. Secretary’s Report for January 2010 | Exhibit #10a |
| b. Treasurer’s Report for January 2010 | Exhibit #10b |
| c. Budget Report for January 2010 | Exhibit #10c |
| d. Cafeteria Report as of January 2010 | Exhibit #10d |

Item 2 - Recommendation: Approval of Budget Transfers **Exhibit #11**

It is recommended that budget transfers for January 2010 be approved.

Item 3 – Recommendation: Approval of Bill List **Exhibit #12**

It is recommended that the bill list for February 2010 be approved.

Item 4 – Recommendation: Approval of Facility Usage

It is recommended that the Board of Education approve the following facility use requests in accordance with Board of Education Policy No. 1330 and the Board of Education Regulation for use of the Auditorium:

Austino’s Karate DO would like to request use of the Hartford Gym on September 11, 2010 from 8:00 a.m. – 6:00 p.m. for a martial arts tournament. The estimated fees are \$633.00.

SAT Solutions would like to request use of a classroom at Harrington Middle School on Tuesdays beginning February 22 – April 27, 2010 (6:30 – 9:30 p.m.) for SAT prep course. The estimated fees are \$405.00.

The Girls Scouts would like to request use of the cafeteria and gym at Hartford School on April 16, 2010 from 7:00 p.m. to 9:00 a.m. on April 17, 2010 for a Junior Lock-In Overnight. No fees are associated with this use.

East Coast Dance Center would like to request use of the auditorium, café and related areas at Hartford School on June 26, 2010 (9:00 a.m. – 10:00 p.m.) and June 27, 2010 (11:00 a.m. – 6:00 p.m.) for a dance recital. The estimated fees are \$4,000.00.

Burlington County Council – BSA would like to request use of six classrooms and the cafetorium at Harrington Middle School on March 20, 2010 from 7:30 a.m. – 5:00 p.m. for adult leader training. The estimated fees are \$285.00.

Carol Rieker would like to request use of the cafetorium at Harrington Middle School on March 13, 2010 from 7:30 a.m. – 9:30 p.m. for a scrapbooking fundraiser for the Susan G. Kowen three-day walk. The estimated fees are \$870.00.

Cub Scout Pack 15 would like to request use of the cafetorium at Hartford on February 21, 2010 from 12:00 p.m. – 5:00 p.m. for a banquet. No fees are associated with this use.

Item 5 – Recommendation: Acceptance of Donation to Springville School from Donors Choose.org

It is recommended that the Board of Education accept the donation of two 8GB iPod Nanos from DonorsChoose.org for use in Mrs. Amy Maute’s class at Springville School.

Item 6 – Recommendation: Approval of Schmidt’s Mechanical, Inc. as Plumber of Record

It is recommended that the Board of Education approve Schmidt’s Mechanical, Inc. as plumber of record at a cost of \$85.00 per hour for Journeyman and \$60.00 per hour for an Apprentice.

Item 7 – Recommendation: Approval of Bradley-Sciocchetti, Inc. as Boiler Mechanic of Record

It is recommended that the Board of Education approve Bradley-Sciocchetti, Inc. as Boiler Mechanic of Record at a cost of \$99.90 per hour for Service Technicians and \$76.00 per hour for Boiler Makers.

Item 8 – Recommendation: Approval of Amendment to the Long Range Facility Plan

It is recommended that the Board of Education approve the submission of the amended Long Range Facility Plan to the New Jersey Department of Education to include security cameras at all schools.

Item 9 – Recommendation: Approval of Resolution #2010-11 Bond Ordinance for Solar Project **Exhibit #13**

It is recommended that the Board of Education approve Resolution #2010-11 Bond Ordinance providing funding for the Energy Savings Improvement Program (Solar Project) for the Mount Laurel Board of Education, as per attached exhibit.

Item 10 – Recommendation: Approval of Public Hearing Meeting for the 2010-2011 Budget

It is recommended that the Board of Education approve the Public Hearing on the 2010-2011 School Budget for Wednesday, March 31, 2010 at 7:00 p.m., at the Hattie Britt Administration Building.

Item 11 – Recommendation: Approval of Resolution #2010-12 Private Schools Lunch Charge [Exhibit #14](#)

It is recommended that the Board of Education approve Resolution #2010-12 authorizing Private Schools for students with disabilities to include cost of meals provided in the annual tuition rate, as per the attached exhibit.

RECOMMEND THAT ITEMS 1-11 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

M. PERSONNEL/NEGOTIATIONS

The Superintendent recommends the following:

1. Appointment: Non-Certificated
2. Termination of Employment: Certificated and Non-Certificated
3. Leaves of Absence: Certificated and Non-Certificated
4. Substitutes: Teachers and Support Staff
5. Community Education Program & Extended Day Care Program
6. Practicum Experience
7. Child Study Team
8. Clubs
9. Salary Adjustment

Item 1. APPOINTMENT

(a) CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Reason</u>
Michael Dunn	Harrington Interim Lang. Arts	3-11-10 to 6-30-10	\$85 per day from 3-11-10 to 4-20-10 \$241.25 per day from 4-21-10 to 6-30-10	Jennifer Lippold Maternity

Item 2. TERMINATIONS

(a) RETIREMENT: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Anne Marie Conroy	Parkway Grade 1	7-01-10	Retire
Bernard Kelly	Hartford Basic Skills	7-01-10	Retire
Elena Rahn	Parkway Reading	7-01-10	Retire

(b) RESIGNATION: CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Marni Kirby	Harrington Special Ed.	6-30-10	Personal

(c) RESIGNATION: NON-CERTIFICATED

Elizabeth Schiller	Springville Aide to Class	2-12-10	Personal
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(d) END OF INTERIM POSITION

<u>Name</u>	<u>Building & Assignment</u>	<u>Effective Date</u>
Lauren Younglove	Hillside Grade 3	6-30-10

Item 3. LEAVES OF ABSENCE

(a) MEDICAL LEAVE (S) OF ABSENCE: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Dates</u>
Steven Axner	Springville Custodian	With pay	02-23-10 to 3-08-10
		Without pay	3-09-10 to 3-31-10
Joseph Priole	Transportation Bus Driver	With pay	1-29-10 to 2-15-10
Kathy Lewis	Transportation Asst. Supervisor	With pay	2-25-10 to 4-23-10

(b) MEDICAL LEAVE (S) OF ABSENCE: NON-CERTIFICATED

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Dates</u>
Kimberly Billings Medical Family	Larchmont Grade 1	With pay	4-19-10 to 5-19-10
		Without pay	5-20-10 to 10-04-10

(c) EXTENSION OF MEDICAL LEAVE OF ABSENCE

<u>Name</u>	<u>Building & Assignment</u>	<u>Pay Status</u>	<u>Dates</u>
Karen Besko Medical	Springville Play Aide	Without pay	1-26-10 to 2-05-10

Lois Mount Medical	Transportation Bus Aide	Without pay	1-26-10 to 6-30-10
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(d) RETURN FROM LEAVE (S)

<u>Name</u>	<u>Building & Assignment</u>	<u>Dates</u>
Shirley Speeney	Transportation Bus Driver	2-01-10
Nancy Ireland	Countryside Supervisor	3-01-10
Laurie Maccri	Hillside Grade 3	9-01-10

Item 4. SUBSTITUTE STAFF

(a) SUBSTITUTE TEACHER (S)

Dawn Carney Massey
Keshia DeJean
Kevin Deputy
Gina Favro
Rachelle Grazioli
Gloria Miller
Todd Paollard
Mario Scarremelia
Christine Scanlon
Nancy Sheppard
Amy Tursi
Victoria Weston

(b) SUBSTITUTE AIDE (S)

Cheryl Schoolcraft
Jenine Delaney

(c) SUBSTITUTE NURSE (S)

Helen Roman
Barbara Wilhelm

Item 5. COMMUNITY EDUCATION PROGRAM & EXTENDED DAY CARE PROGRAM

(a) SPRING THEATER

<u>Position</u>	<u>Name</u>	<u>Pay Rate</u>
Operation Manager/ Tickets	Wendy Anders	\$1,855.00
Operation Manager/ Finance	Von Schwartz	\$1,855.00
Operations Manager/ Fundraising	Beth Bruno	\$1,855.00

Item 6. PRACTICUM ASSIGNMENTS /STUDENT TEACHER

<u>College</u>	<u>Student & Area</u>	<u>Semester/Dates</u>	<u>Assignment Info</u>
American College	Tanya Soltys Curriculum, Instruction & Educational Technology	2-01-10 to 6-30-10	Robert Mitchell Harrington
Holy Family	Brian Stewart Principal	500 hours	Mary Fitzgerald Hillside
Fairleigh Dickinson	Sabrina Simon Grade 3	60 hours	Heather Pertuit

Item 7. CHILD STUDY TEAM

(a) HOMEBOUND INSTRUCTOR (S)

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Carolyn Adragna	Special Needs Student	\$65/hr.

Item 8. CLUBS/AFTER SCHOOL ACTIVITIES

(a) CLUBS/AFTER SCHOOL ACTIVITIES

<u>BUILDING Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Hartford Motivation Program	Christine DeRiso	\$888 IDEA Funded

Harrington
Lunch Supervisor

Richard Sides
Replacing John
Hoover

\$1,516

Item 9. SALARY ADJUSTMENTS

(a) SALARY ADJUSTMENTS FOR THE 2009-2010 SCHOOL YEAR

<u>Name</u>	<u>From Step/ Salary Info</u>	<u>To Step/ Salary Info</u>	<u>Effective Date</u>
Christopher Bowman	Step 7/BA15 \$54,650 + \$500	Step 7/MA \$57,500 + \$500	2-01-10
Susan Eley	Step 3/MA15 \$55,505 Includes 5 extra days	Step 3/MA30 \$56,529 Includes 5 extra days	2-01-10
Mathew Mortimer	Step 3/MA15 \$54,150	Step 3/MA30 \$55,150	2-01-10
Michelle Ortore	Step 4/BA \$50,100	Step 4/BA15 \$51,250	2-01-10
Karen Strohm	Step 10/MA15 \$68,367+ \$500 Includes 5 extra days	Step 10/MA30 \$69,375 + \$500 Includes 5 extra days	2-01-10
Michael Zilberfarb	Step 1/BA \$48,250	Step 1/MA \$52,250	2-01-10

RECOMMEND THAT ITEMS 1-9 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

N. POLICY AND LEGISLATION

The Superintendent recommends approval of the following:

1. Approval of Board Policies – First Reading
2. Approval of Board Regulations – First Reading and Final Adoption

Item 1. Recommendation – Approval of Board Policies – First Reading [Exhibit #15](#)

Board approval is requested for the following Board policies for a first reading, as per the attached exhibit:

- #1110 – Media
- #1140 – Distribution of Materials by Pupils and Staff
- #1140.1 – Instructional Supplies
- #2224 – Nondiscrimination/Affirmative Action – Administration
- #2240 – Research, Evaluation and Planning
- #2255 – Action Planning for T&E Certification
- #4111.1 – Nondiscrimination/Affirmative Action – Instructional/Support Personnel

**Item 2. Recommendation – Approval of Board Regulation -- [Exhibit #16](#)
First Reading and Final Adoption**

Board approval is requested for the following Board regulation for a first reading and final adoption, as per the exhibit:

- #1110 – Community Relations Program

RECOMMEND THAT ITEM 1-2 BE APPROVED AS LISTED.

Motion _____ Second _____

Action Taken _____

O. **ADDITIONAL REMARKS FROM THE PUBLIC**

P. **OTHER BUSINESS**

Q. **EXECUTIVE SESSION**

R. **RETURN TO PUBLIC SESSION**

S. **ADJOURNMENT**

Board of Education Charter:

We share a commitment to our goal of maximizing our students' potential and achievement. We value and demonstrate honesty, trust, confidentiality and a commitment to our roles. We set a positive climate that builds and sustains our relationships. We use and share with our stakeholders, appropriate data in our decision-making.