

**Springville Elementary School PTO  
General Membership Meeting Minutes  
October 21, 2009**

Meeting called to order at 7:05 pm. Executive Officers in attendance were Barb Wilen, Barb Rimerman, Jean Mizia, and Stacie Burgos.

Pledge of Allegiance-Barb Wilen

**President's Report** Barb Wilen reported:

- Linda Jacobs and Amy Goldstein have volunteered to attend monthly Board of Ed meetings and report on these meetings at monthly PTO meetings.
- Barbara Parmenter has volunteered to be the administrator of the Tiger E-Tails. The PTO has provided Barb with all the e-mail addresses submitted from the directory forms. If anyone did not submit their e-mail address but would like to receive the E-tails, please contact Barb.
- President's Council Meeting.
  - The district website provides a link to "The Board's Board". This is a list of topics/presentations to be discussed at the Board of Ed work sessions and general meetings.
  - District is looking in to the possibilities of reducing/minimizing its carbon foot print in various ways. Student council is looking into recycling cans and juice boxes, district has ordered a study on possible use of solar energy, Springville has already implemented tools such as light sensors.
  - Small class sizes throughout the district vs. statewide average was discussed and findings can be reviewed through the "Board's Board."
  - District TV is in the process of being implemented. Live feed will be available in certain classrooms.
  - PTO Today Membership. PTO Today is a national organization that provides support/info/ideas to its members. The PTO would like to use administrative funds to join.
  - Necessity of additional liability coverage for the PTO Boards was discussed. A policy is needed to cover the board and a separate/additional policy is needed to cover Diane as treasurer. Administrative funds would be used to purchase this policy.

**Treasurer's Report** was submitted, Barb Rimerman reported:

- Beginning balance as of 9/1/09 = \$12,145.64
- Cash inflow as of 10/20/09 = \$11,861.65
- Cash outflow as of 10/20/09 = \$ 7,705.51
- Total in PTO account as of 10/20/09 = \$16,301.78

**Vice President-Events** Jean Mizia reported:

- Thanks to Michelle Nederfield for running Family Dinner Night and to the teachers and staff who donated prizes for this event.
- Michelle Nederfield reported 150 attended this year as opposed to 223 last year. She suggested increasing the budget next year for better menu and entertainment. Extra food went to Helping Hands
- Family Movie Night is scheduled for November 13th at 7:00. Popcorn, drinks will be served. Candy will be sold for \$.50. The movie being shown is "Up."

**Secretary** Stacie Burgos reported:

- PTO Membership is at 50% (families) \$1,164.00
- Directory is being finalized and will be sent to be printed.
- Called for a motion to approve the 9/16/09 minutes. Jean Mizia motioned, Donna Seybert seconded the motion, all attending were in favor.

**Vice President-Fundraising** Barb Rimerman reported:

- Entertainment Book sale earned \$6,400, 50% goes to PTO. Thanks to Lynne Watson for chairing this fundraiser.
- Gift Wrap sale earned \$4,200, down \$2,500 from last year. The PTO will earn \$1,700. Thanks to Elaine Gizzo for chairing this event.
- Spirit Clothes is running through October 23rd. Debbie Hochberg is chairing this event.
- Art to Remember went home in Wednesday folders. Magnets need to be purchased or returned. This is being chaired by Kelli Lippincott.
- Box Tops/Campbell's Soup labels. Congrats to Ms. Maute's PM kindergarten for submitting the most Box Tops. Thanks to Linda DeMarco for chairing this event.
- Ladies Night Out. Mansion and DJ are booked. First committee meeting will be held November 11th at 10:00 am.
- Borders Night will be December 1st. Coupons will be sent home, chorus will perform, staff volunteers will read, shopping is all day, NOT specified time.
- CoCo Keys-Michelle Nederfield is chairing this event. Tickets will go on sale in December.

**Principal's Report** Dr. Mitchell reported:

- 2nd grade UN Day was a great success.
- Artist in Residence program will begin October 26th and will be a student created design/mural and will be created on the wall between the 1st and 2nd grade hallways.
- Flu Clinic is scheduled for October 27th.
- Fall Festival is scheduled for October 30th at 2:00. Visitor badges will be available at the Welcome Desk, children are to bring costumes in.
- November 3rd is Teacher In-Service day, school is closed.

### **Principal's Report cont.**

- Parent/Teacher conferences begin on the 19th. Afternoon conferences are scheduled for the 20th and 23rd. Evening conferences are scheduled for the 19th and 24th.
- Early dismissal on November 25th for Thanksgiving recess
- 4th grade will have field trips this month to Paulsdale.

### **Teacher Representative** Ms. Donchez reported:

- Thanked the PTO and Michelle Nederfield for organizing Family Dinner night, it was a success and enjoyed by all.
- The teachers and staff are busy preparing for the Fall Festival which will be held October 30th.

### **Old Business**

- We are still in need of 2 volunteers once a week to supervise Recess Runners. Kids would walk the perimeter of the playground during recess, accruing miles. When set number of miles have been met, student receives a pin or button. Volunteers would be needed to help put this in place and will be needed on an ongoing basis to track miles with students.

### **New Business**

- PTO hosted a luncheon for all event Chairperson(s) and Head Room Parents. Head room parents were given new guidelines.
- Fall Festival activities in the class room. Please note that there is to be a total of 3 parents only in each class for help with the activities. No parents are permitted to wear costumes.
- PTO is looking into a new fund raiser called SCRIPT which is a gift card program. The PTO will purchase gift cards at a reduced rate and sell them at full price. Lisa Fracassi wants to head this program and has volunteers to help run this. We are hoping to have it up and running by Parent/Teacher conferences.

### **Flu Clinic**

Meeting was turned over to Dr. Mitchell and the school nurse, Cece Spehalski, for questions regarding the upcoming flu clinic. Ms. Sphehalski reported:

- The Burlington County Health Department will be holding the clinic.
- The clinic will be set up in the music room.
- Only students who are signed up to receive the shot will be attending. Teachers and staff will be there for support.
- Parents/guardians are not permitted to attend

**Flu Clinic cont.**

- If any student displays too much anxiety, they will NOT be given the vaccine. No one will be held down and/or forced.
- Students will be monitored for 10 minutes after receiving the shot to ensure there are no reactions.
- Mount Laurel EMT's will be present in the event of an emergency.

Meeting adjourned at

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Stacie Burgos  
Recording Secretary

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Date approved